Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**NAGENDRA JHA MAHILA MAHAVIDYALAYA**
Name of the head of the Institution	**Dr. RISHI KUMAR ROY**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06272233657**
Mobile no.	**9430281697**
Registered Email	**njmdbg@rediffmail.com**
Alternate Email	**njmclhs@gmail.com**
Address	**LAHERIASARAI**
City/Town	**Darbhanga**
State/UT	**Bihar**
Pincode	**846003**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Sujit Kumar Jha**
Phone no/Alternate Phone no.	**919471601474**
Mobile no.	**9471601474**
Registered Email	**njmdbg@rediffmail.com**
Alternate Email	**trskjha1975@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://nagendrajhamahilacollege.com/pages.php?Url=aqar

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B++**	**2.78**	**2017**	**23-Jan-2017**	**22-Jan-2022**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**04-Sep-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Promotion of subject wise periodic Seminars/Workshop/Debates/QUIZ	**18-Dec-2019** **1**	**85**
Regularize and enhancement of Computer training/ awareness classes	**18-Dec-2019** **1**	**105**

To discuss effective measures to improve classroom attendances	18-Dec-2018 1	125
Upgradation of College Website	18-Dec-2020 1	25
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2020 0	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**1**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**No**
Upload the minutes of meeting and action taken report	**No Files Uploaded !!!**
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Promotion of subject wise periodic Seminars/Workshop/Debates/QUIZ Regularize and enhancement of Computer training/ awareness classes To discuss effective measures to improve classroom attendances Upgradation of College Website

View File

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Promotion of subject wise periodic	A meeting was organize for Promotion of

Seminars/Workshop/Debates/QUIZ	subject wise periodic Seminars/Workshop/Debates/QUIZ
Regularize and enhancement of Computer training/ awareness classes	A meeting was organize to Regularize and enhancement of Computer training/ awareness classes
To discuss effective measures to improve classroom attendances	A meeting was organize to discuss effective measures to improve classroom attendances
Upgradation of College Website	A meeting was organize and discussed about Upgradation of College Website

[View File](#)

14. Whether AQAR was placed before statutory body ?	**No**
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2019**
Date of Submission	**23-Dec-2019**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the beginning of each academic session, college prepares its proposed academic calendar provided by the University, which is uploaded in the college website. The proposed academic calendar is prepared according to the notices and circulars received from the affiliating university. Students are informed about the academic calendar of the college notifying the probable teaching days, dates of internal examinations, curricular, extension related and co-curricular activities. Orientation program is organized every year for newly admitted students to make them aware of the mechanism for curriculum delivery and implementation. Routine committee of the college prepares the master routine and circulates it to different departments. Routine is prepared by the routine committee for all generic courses, all programs and honours classes of arts departments (since arts departments use shared classrooms). Classes for honours courses of science departments are scheduled by the concerned departments after considering the allotted generic courses and programs of the master routine.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year					
Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	30/06/2020	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year		
Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	30/06/2020
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA	30/06/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year		
Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	30/06/2020	0
View File		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Nil	0
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.	
Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The college has designed and developed feedback system for students and teachers. The feedback of students are collected on three parameters viz. Academic, Library and Administration. The students are encouraged to respond to

issues regarding the completion of syllabi, communication of teachers, doubt clearance and attention to academically weaker students. Suggestions for development is also sought. The students are encouraged to respond regarding the facilities of library, availability of books, and cooperation of the library staff. The students are also asked about the ease of administrative matters wherein they are encouraged to respond to issues of cleanliness on campus, greenery, basic civic amenities and grievance redressal. The college also gathers feedback from the teachers where they are requested to respond to issues regarding the syllabi, employability of the students after the curriculum, resources and facilities for teaching improvement and program outcome of the syllabi. The teachers are also asked to give their suggestions for curriculum improvement and updating. The feedback system will be added to the college website with unique identifications given to each stake-holder so the processing of the feedback can be managed more efficiently. The feedback system is currently being expanded to parents and alumni and the next feedback cycle and its analysis will be entirely digital and comprehensive.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA	8538	2745	2745
BSc	BSC	1902	356	356
BCom	BCOM	1038	358	358
[View File](#)				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3459	0	95	0	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
95	25	5	2	2	0
[View File of ICT Tools and resources](#)					
[View File of E-resources and techniques used](#)					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: - To increase the teacher-student contact hours - To identify and address the problems faced by slow learners and first generation learners - To encourage advanced learners - To decrease the student

drop-out rates - To prepare students for the competitive world Every year, departments individually organize orientation sessions on the class commencement day for students of first Part and explain the designing and implementation of the mentoring system of the department. Departmental teachers. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income, category, gender etc are initially collected by the department through the student database format provided by the IQAC, collected at the time of admission for a new session. Departmental teachers maintain interaction with students through individual meetings, social networking sites and interaction boards of learning management system. Teachers discuss with parents during interactive program and try to identify the problems faced by students and related issues. Teachers suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then provide solutions to them. The biggest challenge of the mentoring system is to decrease the drop-out rates of the college due to shifting of students from general courses to technical and medical courses at the beginning of each academic session. College has planned to introduce a mentoring guideline for all departments from the next academic session to address this problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3459	95	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	95	0	0	55

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Nil	Assistant Professor	Nil
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	2019	30/03/2019	29/06/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

University guidelines are strictly adhered to with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty in the beginning of the academic year through academic calendar which is prepared based on the university academic calendar. Before a week internal exam time table is displayed on the notice board. Questions are framed, such that they adhere to university standard. The subject handling faculty prepares question bank that covers equal number of questions from each unit, covering all the topics. Departmental internal exam coordinator under the guidance of HOD, checks for the standard of the question bank. Internal exam coordinator

ensures smooth conduction of test and proper valuation of internal exam. At the end of each academic year examinations are conducted by the affiliating University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Being an affiliated unit of Lalit Narayan Mithila University, Darbhanga, the college follows the academic calendar of the university. Academic and exam related matters are guided by the university. The academic calendar provides date of commencement of the academic session, highlighting teaching days, events planned, state government and local holidays. The teaching plan according to faculties is prepared by the individual departments under guidance of the concerned staff council.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://nagendrajhamahilacollege.ac.in/pages.php?page=program-outcomes

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	BA	778	567	86
BSC	BSc	BSC	75	66	88
BCOM	BCom	BCOM	100	85	85
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://nagendrajhamahilacollege.ac.in/public/uploads/SSS_Analysis_Report.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	30/06/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Best Professor Award	Dr. Sujit Kumar Jha	Research Research Development Centre	01/11/2019	National

View File

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	30/06/2020

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	NIL	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2020	0	NIL	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication

NIL	NIL	NIL	2020	0	0	NIL

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NIL	NIL	0	0

No file uploaded.

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NIL	NIL	NIL	0	0

No file uploaded.

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	01/07/2019	30/06/2020	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	30/06/2020	NIL	0

No file uploaded.

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7.64	7.64

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Existing

No file uploaded.

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS 2.0	Fully	2.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14522	2541350	58	13050	14580	2554400

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	30/06/2020

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	20	8	8	0	0	2	2	20	0
Added	0	0	0	0	0	0	0	0	0

Total	20	8	8	0	0	2	2	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
72.79	72.79	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical, academic and support facilities are maintained and supervised by the various college committees. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of the College is done by the Development/Building committee of the College. It intimates the construction, maintenance and repairing related requirements, as and when required. While purchasing an equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment. The Admission Committee regulates the online system of admission which facilitates the students in hassle free admission process. There is regular inspection and monitoring of the physical facilities of the institution. The Planning and Development- cum- Beautification Committee supervises is regular cleaning of the campus, drinking water facilities, washrooms for boys and girls, pest control, beautification and tree planting. The Proctorial Board, Grievance Redressal Cell-cum- Internal Complaint Committee and Anti Ragging and Prevention of Sexual Harassment Committee supervises the law and order, security and welfare of the students on campus. The departmental laboratories are regularly inspected and their stocks are maintained. The institution has RTI committee that promptly responds to the questions placed by various stakeholders.

https://nagendrajhamahilacollege.com/userfiles/proceduresandpolicies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NIL	0	0
Financial Support from Other Sources			

a) National	NIL	0	0
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
NIL	30/06/2020	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2020	NIL	0	0	0	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	0	NIL	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	0	NIL	NIL	NIL	NIL
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
NIL	NIL	Nill

<div align="center">No file uploaded.</div>

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	NIL	National	Nill	Nill	Nill	NIL

<div align="center">No file uploaded.</div>

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<div align="center">NIL</div>

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

<div align="center">0</div>

5.4.3 – Alumni contribution during the year (in Rupees) :

<div align="center">0</div>

5.4.4 – Meetings/activities organized by Alumni Association :

<div align="center">NIL</div>

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has a mechanism of providing operational autonomy to various functionaries in order to ensure a decentralized governance system. 1. Principal Level: Principal is the Head of the Institution and chairperson of the IQAC. The principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teacher's council. 2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Teachers' Council. 1. IQAC Committee 2. NAAC Steering Committee 3. Alumni Association Cell 4. Placement Cell 5. Carrier Counselling Cell 6. Grievances Redressal Cell

7. Feedback Committee 8. Purchase Committee 9. Anti-Ragging Prevention of Sexual Harassment Committee 10. NSS 11. Sports 12. Women's Cell 13. Academic committee 14. Admission committee 15. Examination Committee 16.Development/Building Committee 17. Magazine Committee 18. Cultural Committee 19. Proctorial Committee 20. Research expert Committee 21. Library Committee 22. Committee for SC/ST 23. Committee for OBC 24. Internal Compliant Committee 25. Minority Cell

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Being an affiliated unit of Lalit Narayan Mithila University, Darbhanga, the college follows the curriculum and syllabus prescribed by the University for All Courses. Individual colleges are not allowed to design their own curriculum. University revises their syllabus time to time for the different courses by curriculum development committee formulated by university, senior faculty members from this college have been a part of curriculum development committee.
Teaching and Learning	College have taken the following initiatives for the quality teaching and learning. • There are well qualified and experienced faculty members. • Adequate infrastructural facilities for teaching and learning are provided. • Computer laboratories with the latest configuration hardware and original licensed software are provided. • Faculty members are motivated to join orientation program, refresher courses, workshop, and FDP to upgrade their skills. • Faculty members are encouraged to pursue higher studies. • Students are encouraged to be more involved in, hand on activities, quizzes, presentation, skit etc.
Examination and Evaluation	University guidelines are strictly adhered to with respect to evaluation process. The schedules of internal assessments are communicated to students and faculty in the beginning of the academic year through academic calendar which is prepared based on the university academic calendar. Before a week internal exam time table is displayed on the notice board. Questions are framed, such that they

	adhere to university standard. The subject handling faculty prepares question bank that covers equal number of questions from each unit, covering all the topics. Departmental internal exam coordinator under the guidance of HOD, checks for the standard of the question bank. Internal exam coordinator ensures smooth conduction of test and proper valuation of internal exam. At the end of each academic year examinations are conducted by the affiliating University.
Research and Development	• The faculty members are encouraged to publish their research contributions various national and international journals and conferences. • The college motivates the faculty members to attend research-oriented seminars / workshops/conferences etc. • The college encourages faculty members to pursue Ph.D. Program in reputed universities. • The college support researchers by providing well equipped laboratory and high end computing facilities with necessary software.
Library, ICT and Physical Infrastructure / Instrumentation	• The library holds 14580 books of all disciplines. • The library subscribes Newspapers and Magazines which are made available to the readers in the reading room. • Books have been bar-coded and updated in digital catalogue. • Library is strengthened by computer system, high speed Wi - Fi internet and LCD screen.
Human Resource Management	Salary and increment are given to teaching and non-teaching members as per university norms. • College grants Casual, Medical, on duty and special leave for its teaching and non-teaching employee as per university rules. • Faculty members are entitled to avail summer and winter vacations as per university calendar.
Admission of Students	Students are admitted to the institution by the online admission portal.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The physical, academic and support facilities are maintained and supervised by the various college committees. Construction, maintenance and repairing of academic buildings,

	library, classrooms, electrical appliances and other physical infrastructure of the College is done by the Development/Building committee of the College. It intimates the construction, maintenance and repairing related requirements, as and when required. While purchasing an equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment.
Administration	1. Principal Level: Principal is the Head of the Institution and chairperson of the IQAC. The principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teacher's council. 2. Faculty level: Faculty members are given representation in various committees/cells nominated by the Teachers council, in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members.
Student Admission and Support	Students are admitted to the institution by the online admission portal with online processing support.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching

	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2020	NIL	NIL	01/06/2019	31/07/2020	Nill	Nill

<div align="center">No file uploaded.</div>

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	01/06/2019	31/07/2020	0

<div align="center">No file uploaded.</div>

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, Institution Conducts Internal and External Audit regularly. The college has a mechanism for external financial audit every year on the end of financial year. The College has a mechanism for Internal audit by Registered Charter Accountant every year on the end of financial year. The external audit is carried out by a government auditor appointed by the Department of Higher Education, Government of Bihar. There were no major objections raised by the auditor. Financial Audit also done by Affiliating University.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL

<div align="center">No file uploaded.</div>

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill

| Administrative | No | Nill | No | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The college believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments comes up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college.

6.5.3 – Development programmes for support staff (at least three)

- Computer Awareness Program. • Friendly Environment between Management and support • Staff Stress free work Environment

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Regular meeting of IQAC. 2. Strengthen the different Committees. 3. Inclusion of greater number of girl students in extension activities. 4. Enrichment of laboratories. 5. Improvements of Library facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Upgradation of Sports Facilities	05/08/2019	05/08/2019	05/08/2019	10
2020	To ensure timely completion of academic syllabus	05/02/2020	05/02/2020	05/02/2020	2500
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NIL	01/07/2019	30/06/2020	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Currently 30 percent of the power consumption of the institution is sustained by solar energy. Alternate energy sources are being expanded on campus and it is the vision of the college to expand it up to 40 percent in the upcoming sessions.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	10

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2020	Nill	Nill	Nill	Nill	NIL	NIL	Nill
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NIL	Nill	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NIL	Nil	Nil	Nil
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Swachh Bharat Cleanliness drive. 2. Plantation Drive 3. Plastic free campus 4. Solar panels for alternate energy source 5. Preservation of plants in Botanical Garden

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the Best Practice Comprehensive Continuous Student Feedback System 2. The Context The Institution believes that, quality higher education is possible only where there is greater and enhanced teacher-learner interaction. Also, continuous student feedback enables active student participation in the implementation of quality enhancement strategies. 3. Objectives of the Practice ? To provide feedback to the teaching faculty members. ? To enhance the quality of teaching across the college ? To build an atmosphere wherein, the teachers and students interact and engage in a system of mutual learning. 4. The Practice ? Students can write their feedback/grievances 24/7 to a designated Email ID. ? A systematic Student Feedback / Survey are conducted by the Internal Quality Assessment Cell (IQAC) once every year. ? The students are asked to rate the faculty of their concerned subjects on various vital parameters. ? The students' responses are automatically analysed on a 10- point scale by the system and it is monitored by a mechanism under the control of Feedback Committee. 5. Advantages ? Develops the skill of critical evaluation.

? Develops a sense of greater responsibility and belonging to the institute among the students. ? Enables opening a transparent communication channel between the students and the teacher. 6. Challenging issues ? Maintaining confidentiality of the feedback provided by each individual student. ? Misuse of the feedback mechanism implemented by the institution. 7. Evidence of Success ? The quality of teaching has improved drastically, bettering the institution's national ranking. ? There has been a consistent improvement in the rating of teachers over time reflecting the quality of teaching 8. Resources Required ? A proper system which records student feedback and transfers it to individual staff members, at the same time ensuring that confidentiality and identity of the student is not compromised 1. Title of the Best Practice Shared Teaching 2. The Context Shared teaching helps in effective deliberation of the curriculum content as well as facilitates and multiplies learning capabilities of students. Students get access to appropriate guidance within the stipulated time-frame of the curriculum. At the College, Shared-Teaching has proven to be one of the best pedagogical approaches for deliberating lectures in classroom. Presence of two faculty members facilitates and multiplies learning capabilities of students by allowing the latter to access appropriate guidance within the stipulated time-frame of the curriculum. 3. Objectives of the Practice ? Promotes collaborated teaching pedagogy for better understanding and content delivery. ? Develops and inspires new research ideas and intellectual partnership among faculty. ? Provides mentoring opportunities between senior and junior faculty members. 4. The Practice ? Lesson plans are prepared by both the faculty members in collaboration. Such a practice becomes effective as the subjects under shared teaching are framed and designed by the two faculty members. for subjects are framed and designed by two faculty members who will engage in shared teaching in a single classroom ? A prior discussion, appropriation of the topics are done before the curriculum is implemented prioritizing the range of diversified students' potentials. Topics are thoroughly discussed and each of the teacher's expert domain is identified so that there is efficient sharing of syllabus ? Students receive greater attention and get better accessibility to the teachers' guidance. Classes are handled by two faculty members which enables more concentration and the students receive greater individual attention 5. Advantages ? Widens the platform of knowledge exchange between faculty and students. ? Enables planning, alternating and interjecting strategies for effective content delivery. ? Improves student learning outcomes, interpersonal and communication skills. 6. Challenging issues ? Developing coordination between the two teachers engaged in shared teaching is an absolute necessity while implementing this concept ? Identifying the specific field of expertise of each faculty member so they can efficiently engage a class 7. Evidence of Success ? Students were able to clear doubts inside the classroom more efficiently and quickly faster because of the presence of two teachers ? Positive feedback received from students about the understanding of the content being delivered. 8. Resources Required ? There needs to be an increase in the availability of faculty members with specialized subject knowledge

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://nagendrajhamahilacollege.ac.in/pages.php?page=best-practices

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Laheriasarai dates back to 21st January 1983 with the meeting of elite, intellectuals and social workers of the town under the aegis of "Sankalp Lok" the local literary and cultural forum to give fillip to female education. It

was felt that there was virtually no institute of higher education for the girls of Laheriasarai and adjoining villages. While Laheriasarai being the Head-quarter of twin city of Darbhanga-Laheriasarai and Darbhanga commissionary was hub of administrative activities and prime residential area. So everyone came to the conclusion that a girls college should be opened at Laheriasarai. In the meeting a resolution was passed to open the college in the name of Nagendra Jha , famous Educationist, a worthy son of Mithila and Academic Luminary of Bihar. This College was accorded permanent affiliation by the government of Bihar on 18.02.1990 vide Letter No. 15/A1-05/85 Dept. of Human Resources. In the beginning affiliation was accorded only in all subjects of Science and Arts faculty namely Honours in Physics, Chemistry, Botany, Zoology, Mathematics, Mathili, Hindi, Urdu, English, Sanskrit, history, Sociology, Economics, Home Science, Psychology, Political Science. Labour Social welfare, Philosophy, Ancient Indian History, Culture, Geography, Music and for Pass-course in Bengali, Arabic, Persian and Rural Economics and co-operation. Permanent affiliation in Commerce Honours and Pass Course was given on 24.08.2011 vide letter No. 2280/2011 by govt. of Bihar. UGC registered this college under section 2F 12B vide its letter No. F8-39/99(CPP-I) on 29.09.1999.

Provide the weblink of the institution
https://nagendrajhamahilacollege.ac.in/public/uploads/institutional-distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

To initiate the procedure for academic autonomy. 2. Applying for 2nd cycle of NAAC. 3. To develop networking with international universities. 5. To encourage students to be connected with other websites. 6. To encourage students for preparation of different competitive examinations and free coaching at the college. 7. To apply for funds for the development of infrastructures such as buildings, further facility in the library, development of smart class rooms, increase in teachers number in the college, etc.